

Name
 Title
 E-mail:



Cleveland - Cuyahoga County

A proud partner of the American Job Center network

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COMPANY INFORMATION

COMPANY NAME

ADDRESS / CITY / ZIP CODE

CONTACT NAME/TITLE

CONTACT PHONE NUMBER

CONTACT EMAIL

FEDERAL TAX ID#

NAICS

OWNERSHIP TYPE

- Association
- Federal
- State
- Proprietorship
- Corporation
- Partnership
- Private

EMPLOYER SECTOR

- Public for Profit
- Government
- Not for profit
- Private for profit

FEDERAL CONTRACTOR

- Federal
- State
- Both
- None

INDUSTRY SECTOR

- Agriculture
- Construction
- Education
- Finance
- Food Service
- Government
- Healthcare
- Hospitality
- IT
- Manufacturing
- Professional/Business
- Retail
- Transport/Warehousing
- Utilities
- Wholesale
- Other

POSITION AVAILABLE

JOB TITLE

WORK ADDRESS / CITY / ZIP CODE

MINIMUM HRS PER WEEK

MAXIMUM HRS PER WEEK

SALARY RANGE

TO

NUMBER OF OPENINGS

- FT (32 hours and up)
- PT (31 hours and below)
- TEMPORARY

YEARS EXPERIENCE

MINIMUM EDUCATION

MINIMUM AGE

CHECK WORKDAYS

- SUN
- MON
- TUE
- WED
- THU
- FRI
- SAT

SELECT SHIFTS

- 1ST TO
- 2ND TO
- 3RD TO

CHECK IF REQUIRED FOR THIS POSITION

- Background Check
- Drug Screen
- Drivers License
- Public Transportation access available if no DL required

ATTACH JOB DESCRIPTION

(MS Word doc preferred. Must be at least 200 characters. Example job descriptions can be found at <https://www.onetonline.org>)

BENEFITS AVAILABLE

- Dental
- Educational Assistance
- Health Insurance
- Paid Holidays
- Retirement
- Sick Leave
- Vacation
- No Benefits

PREFERRED METHOD FOR REFERRING INTERESTED CANDIDATES

- In Person
- Resume
- Apply Online

www.

In return for placement services provided and in order for OhioMeansJobs|Cleveland - Cuyahoga County (OMJCC) to meet standards established by the Department of Labor under the Workforce Innovation and Opportunity Act (WIOA), Employer agrees to inform OMJCC when a referral is hired by notifying the Business Services Representative in writing, including the individual's name, job title, hourly rate or salary, number of hours worked per week, and benefits. Agree